



PONDICHERRY ENGINEERING COLLEGE

(An Autonomous Institution Govt. of Puducherry Affiliated to Pondicherry University)

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Phone (EPABX) (0413) 2655281 - 2655287 Fax: 2655101.

No.PEC/Estt./E3 (N.T)/R.R Notification/System Assistant /2021/

Date:

No 1318

21 SEP 2021

Notice on draft recruitment rules for the post of System Assistant in Pondicherry Engineering College

A draft recruitment rules for the post of System Assistant in Pondicherry Engineering College, Puducherry - 605 014 is enclosed.

2. The stake holders may make any objections/commends/suggestions, if any, on the draft recruitments rules may do so in writing, within a period of 30 days from the date of publication of draft recruitment rules to the Principal, Pondicherry Engineering College, Puducherry or through email address principal@pec.edu.


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PONDICHERY ENGINEERING COLLEGE

RECRUITMENT RULES FOR THE POST OF SYSTEMS ASSISTANTS		
1	Name of the Post	SYSTEMS ASSISTANT
2	Number of Post	Computer Science & Engineering - 4 Information Technology - 2 E& I.E - 1 ----- Total 7 Nos.
3	Classification	Group 'B' Non-Gazetted - Non-Ministerial
4	Pay Band and Grade Pay	PB-2 Rs.9300-3800 + Grade Pay Rs. 4200
5	Whether selection post or Non-selection post	Selection Post
6	Whether benefits of added years of service admissible under rule 30 of the C.C.S. (Pension) Rules 1972	Not. Applicable
7	Age limit for direct recruits	Not exceeding 30 years
8	Educational and other qualification required for direct recruits	A first class degree in B.Sc. (Computer Science) or A first class degree in Maths or Statistics with a PG Diploma in Computer Application or A first class Diploma in Computer Science Engineering. Experience: In case of B.Sc (Computer Science) Graduates minimum of two years experience in operation/maintenance in a computer centre of an engineering college or equivalent organization on different operating systems. In the case of other two one more year of such experience is required.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Ages : No Qualification : As prescribed in sl. no.12
10	Period of probation if any	Two years
11	Method of Recruitment whether by direct recruitment or by promotion or by deputation	By Promotion failing which by direct recruitment
12	In case of recruitment by promotion/deputation /transfer, grades from which promotion/deputation/transfer to be made	(i) Promotion from the grade of Mechanic with any degree with a PGDCA/DCPA with 3 years of service in the respective department. (or) (ii) Promotion from the grade of Upper Division Clerk with six years experience in Computer Lab Maintenance with any degree with a PGDCA/DCPA (or) (iii) Promotion from the grade of Data Entry Operator with any degree with a PGDCA/DCPA with 6 years service in the PEC.
13	If a DPC/RC exists, what is its composition.	Staff (Non-teaching) Selection Committee constituted under Rule 13(2) VI of the Rules & regulations of the Engineering College (Pondicherry) Society


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No.PEC/Estt./E3 (N.T)/R.R Notification/Lower Division Clerk/2021/

Date:

No 1319

21 SEP 2021

Notice on draft recruitment rules for the post of Lower Division Clerk in Pondicherry Engineering College

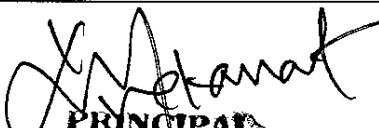
A draft recruitment rules for the post of Lower Division Clerk in Pondicherry Engineering College, Puducherry - 605 014 is enclosed.

2. The stake holders may make any objections/commends/suggestions, if any, on the draft recruitments rules may do so in writing, within a period of 30 days from the date of publication of draft recruitment rules to the Principal, Pondicherry Engineering College, Puducherry or through email address principal@pec.edu.


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RECRUITMENT RULES FOR THE POST OF LOWER DIVISION CLERK		
1	Name of the Post	LOWER DIVISION CLERK
2	Number of Post	08
3	Classification	Group 'C' Non-Gazetted - Ministerial
4	Scale of Pay	Pb-1 Rs.5200-20200+Grade Pay Rs.1900 (As per 6 th CPC)
5	Whether selection post or Non-selection post	Non-selection
6	Whether benefits of added years of service admissible under rule 30 of the C.C.S. (Pension) Rules 1972	Not Applicable
7	Age limit for direct recruits	Between 18 and 25 years
8	Educational and other qualification required for direct recruits.	H.Sc. passed, typewriting lower in English or Tamil. Desirable: Experience in colleges/Higher Institutions/ Govt. Departments.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Age : No Qualification : As prescribed in the serial No. 12
10	Period of probation if any	Two years
11	Method of Recruitment whether by direct recruitment or by promotion or by deputation	By promotion failing which by deputation failing which by direct recruitment
12	In case of recruitment by promotion/deputation /transfer, grades from which promotion/deputation/transfer to be made	Promotion from Helper/Multi-Tasking Staff (General) / Multi-Tasking Staff (Security) / Multi-Tasking Staff (House Keeping)/ / Security Guard of PEC with 5 years of regular service, with a pass in SSLC exam and a pass in the Typewriting (Lower) in English or Tamil
13	If a DPC/RC exists, what is its composition	Staff (Non-teaching) Selection Committee constituted under Rule 13(2) VI of the Rules & regulations of the Engineering College (Pondicherry) Society


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 PONDICHERRY - 605 014