

**Applications are invited to engage one technical assistant to operate and maintain the web based e-NAM Portal.**

Requirements:

Pondicherry Market Committee is requested to engage Technical Assistant to operate and maintain the web based e-NAM Portal and the Technical Assistant should have the following requirements.

- i. Preferably, he/she should be a resident of Puducherry.
- ii. He/she shall be a graduate in any Engineering discipline as it involves not only operation and maintenance of the Portal but also the related hardware and other infrastructure.
- iii. An individual trained or having back ground knowledge on e-NAM would be an added advantage.
- iv. In case of absence of background the individual deputed would be required to undergo a training with the State Coordinator (e-NAM) at Chennai at his/her own expenses.
- v. He/she shall be responsible for liaison with the State Coordinator (e-NAM) on the operation of the Portal and other issues related to it.
- vi. He/she shall be responsible for the log in credentials given by this office for the operation of the Portal.
- vii. He/she shall train staff members of PMC on the operation of the Portal.
- viii. He/she shall be responsible for maintenance of the hardware, leased internet access and other related infrastructure.
- ix. He/she shall execute duties related to e-NAM as and when assigned.
- x. He/she shall keep track of the updates in the Portal made by the Ministry and reports to the Secretary, PMC.
- xi. Normally it would be a five days week but he/she shall be present as and when required.

- xii. He/she shall assist and report to the Secretary, PM and an attendance would be maintained separately.

Candidates should send their applications by indicating to the post of technical assistant to operate and maintain the web based e-NAM Portal in the cover on or before **13<sup>th</sup> September 2019**.

Address for submission of application:

The Principal  
Pondicherry Engineering College  
Pillaichavady,  
Puducherry – 605 014.